

**BROULEE PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION  
GENERAL MEETING  
Minutes**

**Date:** Thursday 21st August 2014

**Meeting Opened:** Meeting opened at 6:40 pm

**Present:** As per attendance sheet

**Apologies:** Michelle Polach

**Minutes:** Minutes for general meeting Thursday 31st July 2014 read and accepted as true and correct. Moved by Clare Dunn and seconded by Caroline McDonald

**Guest Speaker:**

Lee Gleeson attended and offered some advice regarding reviewing Canteen business processes. He highlighted the sound accounting practices that have been demonstrated over the years. As a P&C association there are legislative requirements that the P&C must meet in reporting and it appears we are meeting these. Lee focused on the canteens profit margin over the last few years. He suggested investigating menu changes and determining if the menu may be too comprehensive. It became apparent a new fridge will assist in storing food.

**Business arising from previous minutes:**

1. A nomination was received for the President's position from Rob Wildman. Natalie Fairweather motioned that Rob be elected as President which was seconded by Kaye Tocher, all were in favour. There are two VP positions and the second Vice President position still remains vacant.

2. The Gonski sub committee members will be Jesse Rowan, Nerida Burke, Tania Dorney, Melissa Love and Nick Stone. The Committee will send a report to all P&C associations encouraging them to form a Gonski Committee and to also encourage them to write to their federal members.

An article from the P&C Gonski Committee is to be posted on the IGIVEAGONSKI website. The Gonski Sub committee will provide a report to the committee at each meeting. Correspondence will be approved and sent out by the P&C association. There will be a march in Canberra supporting the Gonski model. A Gonski Web page has been created on the P&C website. LOGIN ID will be shared and moderated following the usual practice.

**Correspondence:**

**In:**

Letter : - 15/8/14 – Reply on 15/8 from St Peter's Chairman of the Board on Buses

Letter : - 19/8/14 - Adrian Piccoli Ministerial on Buses(referred to Min for Transport)

Letter : - 13/8/14 - Board of Studies on Buses

Letter : - 31/7/14 - ACNC annual statement request

**Out:**

Letter : - 6/8/14 - Adrian Piccoli Ministerial on Buses

Letter : - 6/8/14 - Andrew Constance MP on Buses

Letter : - 6/8/14 - Anglican Schools Australia on Busses  
Letter : - 6/8/14 - Bishop Media Officer on Buses  
Letter : - 6/8/14 - Bishop Stuart on Buses  
Letter : - 6/8/14 - Board of Studies on Buses  
Letter : - 6/8/14 - NSW Minister for Transport on Buses  
Letter : - 6/8/14 - St Peter's Chairman of the Board on Buses  
Letter : - 6/8/14 - Reply on 12/8/14 St Peter's Chairman of the Board on Buses

### **Business arising out of correspondence**

#### **1. School Buses**

It is unfortunate that an article was published in the local paper without trying to achieve an amicable outcome with Broulee P&C. It appears that changes to bus arrangements will take place. Rob Wildman motioned that we write a constructive reply to the article which was seconded by Tim McDonald. The majority of the P&C voted in favour of publishing a reply in the paper.

### **Reports:**

**Principals Report**  
as attached: .

#### **Treasurers Report:**

1. Balance of fundraising account is \$25,181.06 2. Balance of canteen provisions account (for long service leave and maintenance of equipment) is \$2,716.06. (Note that no deposits have been made to this account since March 2014 as there have not been enough funds. Should be \$100 per month transferred from canteen account).

2. Balance of canteen account (as always) returns to zero on a weekly basis as bills are paid. Please note that there is roughly \$1,000 of suppliers bills outstanding at present, so another withdrawal from fundraising account will be needed. (the last time we transferred \$1,000 was in June this year. In 2013 we transferred \$2,200 in total, and in 2012 we transferred \$2,000 in total for the year).

**Fund raising Sub Committee Report:**  
**Holdover until next meeting**

**Uniform Report:**  
as attached

**Canteen Report:**  
as attached

### **General Business:**

1. Tim suggested we hold a Fathers day breakfast on the Thursday before Father's Day which would involve serving Kranski's, Bacon egg rolls and sandwiches and also sausage sandwiches along with flavoured milk and a coffee van. Andrew and Tim will work together regarding the logistics and make arrangements for the day.

**2. Uniform shop re-imbursements.**

**3. Uniform security window screens.**

A quote was provided to the P&C regarding a security screen and insurance coverage.

**4. Mosaic of pizza oven**

Children have been invited to participate in a colouring in competition to create a theme of mosaics to be put on the pizza oven. Stacey indicated there may be assistance available regarding materials.

**5. Working bee**

Discussion took place regarding a working bee over the School holidays and building a list of activities such as landing a boat out in the playground, some netball court work and general ground work.

**6. Grow it Love it Eat it**

Stacey will provide a flyer promoting healthy eating for the P&C website.

**Meeting Closed** : Meeting closed at 8:55pm

**Next meeting:** 7:00pm Thursday 23<sup>rd</sup> October 2014

**Minutes accepted as true and correct.**

Signed..... R. Wildman ..... Name..... R. WILDMAN .....

Position..... PRESIDENT ..... Date..... 23 OCT 14 .....